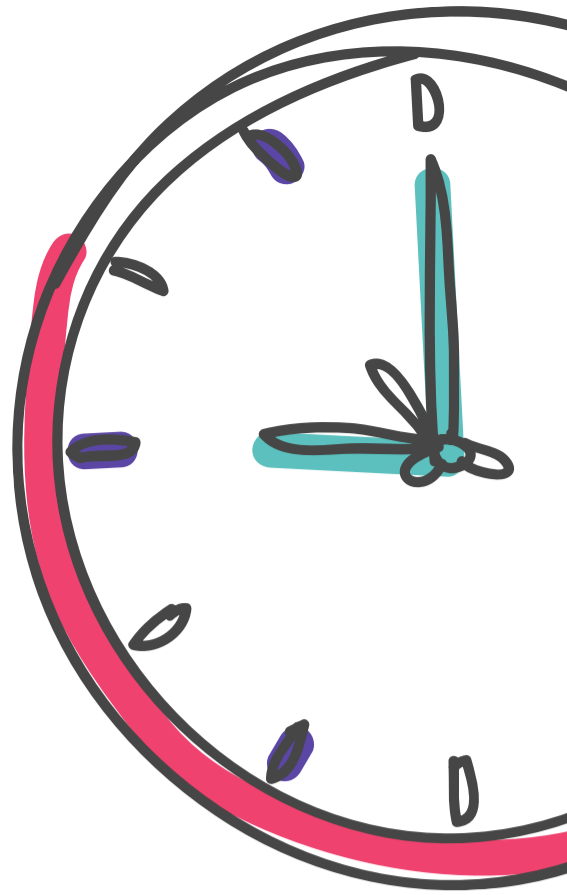


# WHAT CAN YOU DO IN A DAY?

Turns out, with Aspida, you can do a lot. Get contracted and submit business all within a few hours! Let's take a look.



# 1

## 9:00 am - ONBOARD

1. Check out your welcome invite! You'll receive a welcome email after contract information is submitted through SureLC, or you are invited by your agency.
2. Accept the invitation and create your account.
3. Review requirements. If you're lucky, most will be auto-completed by SureLC and NIPR. If so, you will only need to take product training!
4. All requirements completed? You should be ready to sell within the hour. Go grab a coffee.
5. Everything green? You're ready to sell. Click the eApp to get started submitting your first piece of business.

**IMPORTANT:** Make sure your information is up to date in SureLC. This data will auto-complete on the Aspida Portal.

## 10:30 am - SUBMIT BUSINESS

# 2

**IMPORTANT:** to ensure the eApp process goes seamlessly please ensure:

1. you are actively licensed in the signed state.
2. you have completed product training for the product your client wants to purchase.
3. your client falls within Aspida's suitability guidelines.
4. you are clear on funding options (non-qualified vs qualified).

**Our eApp is smart. It's designed to maximize the amount of business (up to 80%!) that is submitted in good order.**

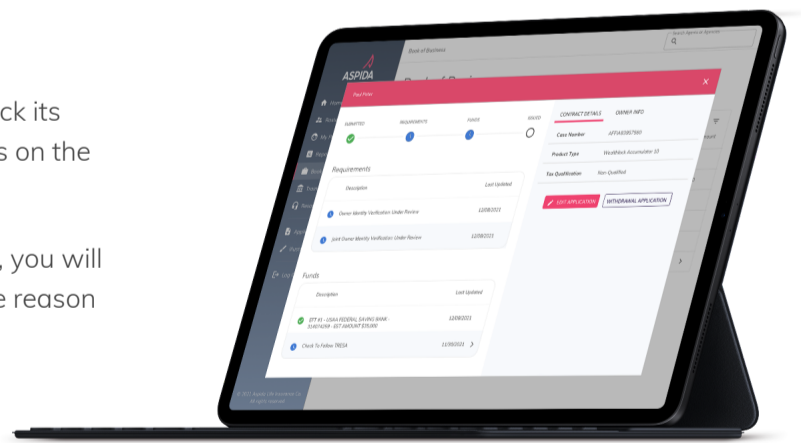
1. Select your product and your client's signed state.
2. Complete all tabs and resolve any errors, should they occur.
3. Review the app with your client.
4. Sign!! Once all signatures are completed, the application will auto-submit.

# 3

## 1:30 pm - TRACK THAT APP

Once the app is submitted, track its status via the book of business on the Aspida Portal.

Should a NIGO situation occur, you will receive an email specifying the reason and how to resolve it.



## 4:25 pm - ISSUED WITH NO ISSUE

# 4

It's the end of day, and the contract is issued!

You and your client will be notified via email and both be able to review the contract on the Aspida Portal.

